

Dear Homeowner / Member:

Our current tennis court reservation system Reserve My Court will be moving to a new system.

To access the new system, you go to:

<https://login.reservemycourt.com>

Once there, login with the same username and password you have always used. This will start a setup wizard that will guide you through transferring your account over to the new system.

This will include setting up a new password. Your NEW password must be 10 characters long, contain 1 uppercase letter and 1 symbol. Your username for the new system will be your email address.

To make reservations on the new system:

1. Click on Club Schedule under the Club's Name on the left side of your screen.
2. Click on the date near the top of the page to select the day you would like to make the reservation.
3. Click and hold the mouse button on the time you would like the reservation to start, drag your mouse down to the time you would like the reservation to end and let go of the mouse button.
4. Complete the reservation wizard to make your reservation. Please be aware that all users may have reasonable limits on the length of reservations or on how far in advance they can reserve courts. If your reservation violates any of the reservation rules for your club, you will not be able to complete your reservation. If you have any questions on your club's rules, you can reach out to your club's admin directly. Your admin's contact information can be found by clicking My Profile > My Clubs > then the information icon.

Sincerely,
Princeton Square Tennis Committe